

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

MINUTES

of a meeting of the Full Council held on

Monday 22nd June 2026 at 7pm

in the Youth Room of the Institute

Present were:

Cllr Melvin Jones Chair

Cllr Myfanwy Alexander

Cllr Hazel Davies

Cllr Gareth Jones

Cllr Stephen Purser

Cllr Sam Webster Vice Chair

Cllr Jon Badger

Cllr Ian Davies

Cllr Geraint Peate

In attendance: Robert Robinson Town Clerk

Apologies from:

Cllr Rob Astley`

Cllr Paul Wixey

28.Welcome by the Chair

The meeting received a welcome from the Chair.

29. Declarations of interest

There were no declarations of interest recorded.

30. Public Question Time and Participation

There were no members of the public present at this meeting.

31. Minutes of the last meeting

The meeting considered and approved the minutes of the last meeting.

Proposed by Cllr Stephen Purser and seconded by Cllr Jon Badger. The vote was unanimous.

32. Actions form the last meeting

32.1 Actions taken since last meeting

The meeting noted that actions since the last meeting and to note the small works list. See appendix A of the agenda.

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

33 Finance & Governance

33.1 Bank balances

The meeting noted the bank balances as of 31st May 2026 as follows:

Current account	£45,447.72
Deposit account	£63,589.52
Total cash	£109,037.52

33.2 Management Accounts

The meeting received the management accounts for the period to 31st May 2026. See appendix B of the agenda.

33.3 Orders for payment

The meeting **APPROVED** the orders for payment. See appendix C of the agenda. Proposed by Cllr Jon Badger and seconded by Cllr Myfanwy Alexander. The vote was unanimous.

33.4 Unity Bank and internet banking

The meeting **AGREED** to investigate moving the current account to Unity Bank. A full report to be prepared for the next meeting..

33.5 Auditors

To consider the appointment of an internal auditor for the 2026-2027 accounts. It was agreed to approach Whittingham Riddells, Morgan Griffiths and Glen Owen. The Town Clerk is to approach all three to see if they would be interested.

33.6 Elections - Vacant seat on Council

The meeting declared the seat vacant and the Town Clerk is to inform Powys County Council so that the election process can progress.

Proposed by Cllr Myfanwy Alexander and seconded by Cllr Stephen Purser. The vote was unanimous.

33.7 Approval of the annual return

The meeting **APPROVED** the annual return set out at appendix D of the agenda.

The meeting received the internal audit report for the year ending 31st March 2026. See appendix E of the agenda.

Proposed by Cllr Myfanwy Alexander and seconded by Cllr Gareth Jones. The vote was unanimous.

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

34. Charities annual report

The meeting considered the Trust's annual accounts as follows:

34.1 Mount Field

The meeting approved the annual report and accounts.

The details of the accounts were attached at appendix F1.

The meeting **APPROVED** the payment of grant to the Trust of £5,274.30p.

The meeting **APPROVED** the invoice to the Trust of £5,274.30p.

Proposed by Cllr Myfanwy Alexander and seconded by Cllr Sam Webster. The vote was unanimous.

34.2 Deri Woods

The meeting **APPROVED** the annual report and accounts.

The details of the accounts were attached at appendix F2.

The meeting **APPROVED** the payment of grant to the Trust of £8,009.26p.

The meeting **APPROVED** the invoice to the Trust of £8,009.26p.

Proposed by Cllr Myfanwy Alexander and seconded by Cllr Stephen Purser. The vote was unanimous.

35. Deri Woods

The meeting received an update on the land registration including what land to include in the overall plan.

The meeting **agreed** to progress with the following actions:

- i) Transfer of land from an adjoining owner into the Deri Woods land registration.
- ii) Include in registration the car park area.
- iii) Take no action regarding the land on the A483 side of the river including the white footbridge.

35.2 Emerging Acorns grant

The meeting received an update on the grant and works to the riverside path down to the pumping station building.

Cllr Sam Webster outlined the 4 parts to the grant as follows:

- i) The training opportunities for FODW,
- ii) Works to improve the path from the car park down via the Leaky Dam to the main river Banwy.
- iii) The updating of the 2016 wildlife trust plan for the woodland areas of Deri Woods and Goat Field.
- iv) The restoration of the Taliesin sculpture and a small story telling event with it.

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

35.3 Riverside path

The meeting received an update on the works to the riverside washed out by Storm Darrah. The tree stumps have been removed. Cllr Rob Astley is meeting a contractor this evening. The meeting **Agreed** that Cllr Rob Astley would meet Chris Isaac, DM Roberts and Evabuild to gain comparative prices for council approval.

35.4 Washed out path and drainage plan

The meeting received an update on the works to the washed-out path down to the river and a drainage plan. The meeting **Agreed** That the Town Clerk should arrange for a plan/specification and Gary Owens was suggested as someone who could prepare a plan for pricing. Once the plan is prepared Cllr Rob Astley to co-ordinate gaining quotes.

36. Mount Field

The meeting considered an update on progress with the MUGA pitch, storage unit and car parking plans. The plan is to apply for planning consent for all three parts of the scheme (MUGA, Car park and Storage building) with the scheme being delivered in parts.

37. County Councillor report

The meeting received a report from the county councillor regarding Powys County Council activity. The report included:

- i) Report on recycling.
- ii) Bin by Fish and Chip shop.
- iii) Medical Centre car park resurfacing completed.
- iv) Path resurfacing to Banwy Bridge.

38. Reports from outside bodies

The meeting received a short report from the Cambrian Line Rail Committee on the new trains on the Cambrian Line. These are to be phased in over 3 months from 14th September – during this time all trains will terminate at Shrewsbury.

39. Date of the next meeting

To note the date of the next meeting is to be on Monday 27th July 2026 at 7pm in the Youth Room of the Institute.

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

40. Actions to be taken forward

The actions to be taken forward are as follows:

Ref	Item	Action
1	Circulate and publish draft minutes	Town Clerk
2	Pay invoices in line with orders for payment	Town Clerk
3	Investigate Unity Bank	Town Clerk
4	Inform PCC of vacant seat	Town Clerk
5	Complete annual return and external audit	Town Clerk
6	Progress with place making plan	PMP committee
7	Progress with Deri Woods works – Riverside, drainage and paths	Cllr Rob Astley & Town Clerk
8	Progress with minor works	Town Clerk
9	Monitor Leisure Centre	Cllr Gareth Jones
10	Land registry – Deri Woods	Town Clerk
11	Clear undergrowth at: The vicarage path Next to no 1 Pool Road	Town Clerk
12	Investigate new internal auditor	Town Clerk
13	Progress Emerging Acorns	Cllr Sam Webster & Town Clerk
14	Progress path Glanyfron to Banwy footbridge	Cllr Gareth Jones & Town Clerk
15	Chase up highways issues New Road 20mp to end of Deri Woods	Town Clerk
16	Progress planning for MUGA	Town Clerk
17	Issue letter of intent to MUGA contractor	Town Clerk
18	Progress planning for woodland walk opposite Deri Woods car park	Town Clerk
19	Appoint contractors for Goat Field	Town Clerk
20	Rhiweniath Community Centre lease progress	Town Clerk

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

41. NOTE: Following the council meeting a time was set aside for Councillors to discuss matters not on the agenda informally.

- a) Path and hedge opposite Old Police House in Parsons Bank.
Although not the council's responsibility it was agreed that the Town Clerk should arrange to get the undergrowth cut back.
- b) Land next to no 1 Pool Road leading down the river. This is understood to be in the ownership of the Town Council but there does not appear to be a land registration document. The land is overgrown and the Town Clerk is to arrange for this to be cut back.